



Resources for BCM programme implementation

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Introduction

- Lots of help for your BCM programme...
 - Not everything free is worthless
 - Not everything with a price has a value
 - Not much aimed specifically at the pharmaceutical industry
 - Requires thoughtful use

West Pharmaceuticals fire 2003
(CNN.com)

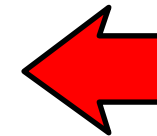


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First, pick your BCM standard...

- TR 19 (Spring Singapore)
- HB 221:2004 (Australian Standards)
 - Guidance in HB 292:2006
- NFPA 1600 (USA)
 - Standard on Disaster/Emergency Management and Business Continuity Programs
- BS ISO/IEC 17799:2005 & ISO 27001
 - Section 11 : Business Continuity Management
- BS 25999
 - f* BS 25999-1:2006 - Code of Practice
 - f* BS 25999-2 (Draft) - Specification

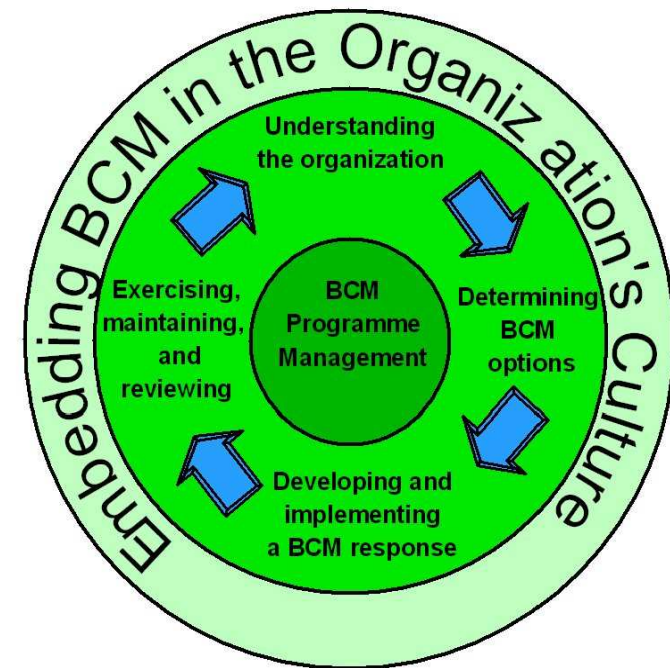


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Resources that support BS 25999

- Embedding BCM in the Organisation's Culture
 - Training & Awareness
- Understanding the Business
 - Templates
- Strategy
 - Advice
- Implementation
 - Consultants and software
- Exercise, maintenance & review
 - Realism and benchmarking
- Programme management
 - Information and guidance



Culture - Training

- BCM courses
 - General 1 - 5 days
- Specialist
 - Incident/Crisis Management
 - Technology
 - Human aspects
 - Media/Reputation management
 - Salvage
- BCI
 - BCI Endorsed courses
 - BCI training
- Conferences



A delegate on developing and managing exercise course



APPROVED COURSE

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Culture - Education



- Continuity - BCI magazine
- Business Continuity Journal - academic
- Contingency Planning and Management
- Disaster Recovery Journal
- E-mail newsletters
 - Continuity Central - several themes including
 - Beginners
 - Weekly round-up
 - Thin Ice - quarterly statistics on incidents

Culture - Awareness

- Business Continuity Week
(w/c 30/3/08)
- BCI website
 - Suggested Activities
 - Posters
 - Statistics
 - Pocket Guidelines
- EXPO in London Docklands



To download this poster, right click on the figure and take the "Save...As" option.



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Understanding the Organisation

- Templates
- Software
- Business Impact Analysis
 - Impact - quantitative vs. qualitative
 - Automated questionnaire and resp analysis
- Risk Analysis Software
 - Generic and limited scope



Determining BCM Options

- Discuss!
- Local information and opinion
- 10+ on-line Business Continuity forums
- 25 BCI Forums (including Italy!)



The BCI North of England Forum

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Programme Management

CONTINUITY CENTRAL

neverfail
High Availability | Data Protection | Disaster Recovery

NAVIGATION OPTIONS

- Select a category
- Select a region
- Select a topic
- Select a sector
- Advanced resources
- Basic resources
- Search tool
- Newsletters
- Directories
- Stores
- Discussion groups
- Courses and events
- Resource exchange
- About us

QUICK SIGN-UP
use the links below to jump to the sign-up pages for our most popular newsletters.

- Newsflash service
- Continuity Briefing
- Business Continuity Journal

Continuity Central incorporates operationalrisk.info

WELCOME!
Continuity Central provides a constantly updated one-stop resource of business continuity **news, jobs** and **information**

30TH OCTOBER 2007
THE BSI BUSINESS CONTINUITY GLOBAL LAUNCH
LONDON | NEW YORK | TOKYO

STOP

NEWS HEADLINES

Managing the life cycles of backups
Backup data has its own lifecycle and it needs to be managed to maximize IT resources. [Read](#)

BS 25999 and certification
An update on certification activities linked to the upcoming publication of part two of BS 25999. [Read](#)

Business interruption insurance and its relation to business continuity planning
John Sloan continues his series explaining various aspects of insurance and the ways in which it can support business continuity. [Read](#)

Business continuity and disaster recovery checklist for small business owners
A new resource from Capital One. [Read](#)

FEMA update on Midwest flooding disaster recovery
Recovery needs are currently being assessed. [Read](#)

Improving BC in the supply chain
Fujitsu shows the way with new initiatives. [Read](#)

More News
[Regional news index](#)

TRAINING

- ICM
- IBM
- hp
- Learn more with this whitepaper
- How to advertise

NOT SURE WHERE TO START?

New to the business continuity industry? The following pages will provide a starting point:

- [What is business continuity?](#)
- [How do I get started?](#)
- [Basic business continuity articles](#)

Business continuity professionals
Use the drop down menus in the navigation panel to the left to find information on specific topics. Helpful starting points include:

- [Business continuity library](#)
- [Advanced BC articles](#)
- [Network with other BC professionals](#)

Looking for something specific?
Use our [search engine](#) or the [frequently asked question service](#)

Never miss a story...
Sign up for Continuity Briefing, our free weekly business continuity news roundup. [Click here](#)

LATEST BUSINESS CONTINUITY JOBS

[Return to home](#)

How vulnerable is your Enterprise?

www.continuitycentral.com

Developing a BCM response

➤ Consultants

- Do you need a consultant?
- What do you want them to do?
- Recruitment - Qualifications
 - ABCI, MBCI, SBCI, FBCI
- Managing the consultant
- Skills transfer



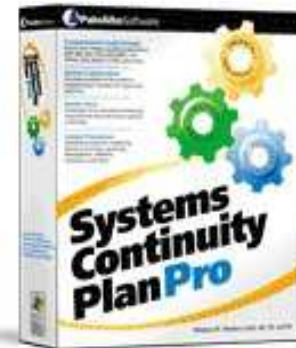
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Implementing a BCM response

- Templates and Software
- Plan Development
 - Templates, databases
 - From free to EUR 100,000
 - What else could you do with the money?
 - Does it promote ownership?
- Incident Management
 - Recording of actions during an incident
 - Automated Call Out and Notification



Exercising response

- Aiming for realistic exercises
- Video clips, sounds and visuals
- Actors
 - Emergency Services personnel
 - In-house staff
- Props
 - Appropriate clothing
 - Hazard tape
 - Smoke machine



Exercising Response

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Exercising response

	A	B
1	Scenario	It is 6am on June, and there is: a building collapse, a major fire, an aircraft accident, which affects a block of buildings (Dartford), everyone on site, the majority of processes, a single provider, all products, the whole building, for two weeks.
2		
3		Select the parameters for the exercise from the drop down lists in each cell, except for the first parameter, "Where?", which is free text input and identifies the location of the incident.
4	Parameters	Selection
5	Where?	Dartford
6	Places	a block of buildings
7	People	everyone on site
8	Processes	the majority of processes
9	Providers	a single provider
10	Products	all products
11	Premises	the whole building
12	Duration	two weeks
13	Date	one week
14	Time	two weeks
15	Climate	one month
16	Technology	three months
17	Structural	six months
18	Services	one year
19	Chemical	two years
20	Terrorist	forever
21	Travel	a major fire
22	Commercial	Not applicable
23	Political	Not applicable
24	Health	Not applicable
25	Regulatory	Not applicable
26	Criminal	Not applicable

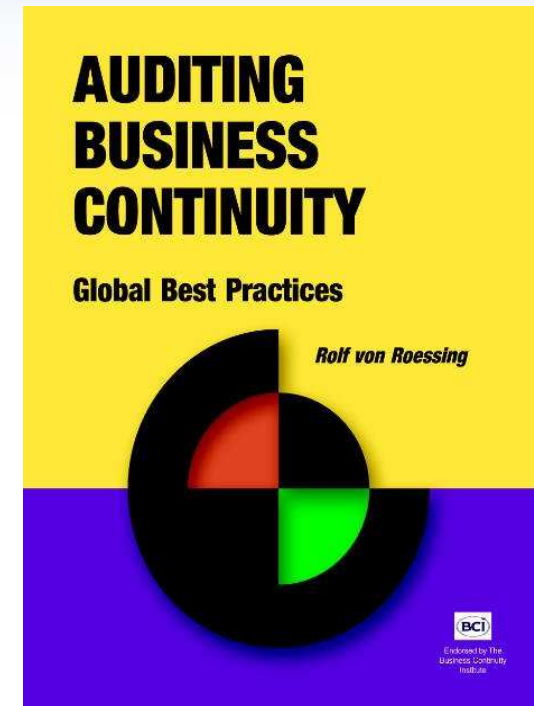
BCI GPG tools

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Reviewing the programme

- Benchmarking
 - BCI Benchmark
- DRII
 - Generally Accepted Practices



Programme Management



- BCI Good Practice Guidelines (2007)
 - Focuses on the six stages of the BCM lifecycle
 - Practical methodology
 - Follows structure of BS 25999-1

•Guideline Component	•Question addressed
•Introduction	
•Precursors	•What needs to be done before this?
•Purpose	•Why do we need to do it? What will it achieve?
•Concepts and Assumptions	•What do we need to understand? What assumptions are we making?
•Process	•What do we need to do?
•Methods and Techniques	•What are the tools we need to do it?
•Outcomes and Deliverables	•What should it produce?
•Review	•When should it be done?



Conclusion

- Wide variety of resources
- Variable quality
- From free to costly
- Make use of them!
- Questions?

